



STATUTES

INTERNATIONAL
FEDERATION OF
TEQBALL

2019



CONTENTS

1	PREAMBLE	2
2	MEMBERSHIP	2
2.1	National Federations	2
2.1.1	Eligibility	2
2.1.2	Entry Procedure	3
2.1.3	Maintenance Procedure	3
2.1.4	Exit Procedure	3
2.2	Voting Blocks	3
2.2.1	Eligibility	3
2.2.2	Entry Procedure	4
2.2.3	Maintenance Procedure	4
2.2.4	Exit Procedure	4
3	GOVERNANCE	4
3.1	The General Assembly	4
3.1.1	Powers	4
3.1.2	Meetings	4
3.2	Executive Committee	6
3.2.1	Powers	6
3.2.2	Composition	6
3.2.3	Meetings	7
3.3	Bylaws	8
4	ADMINISTRATION	8
4.1	Subcommittees	8
4.1.1	Powers	8
4.1.2	Composition	8
4.1.3	Meetings	9
4.1.4	Votes	10
4.1.5	Majority	10
4.2	Officers	10
4.2.1	Powers	10
4.2.2	Composition	10
5	FINANCE	11
5.1	Membership Fees	11
5.2	Honorarium & Expenses	11
6	TRANSPARENCY & ACCOUNTABILITY	11
6.1	Reporting	11
6.2	Transparent Finances	11
6.3	Financial Auditing	12
7	DISPUTE RESOLUTION	12
7.1	Disputes	12
7.2	Appeals	12
7.3	Arbitration	12
8	MISCELLANY	12
9	DISSOLUTION	13

1 PREAMBLE

The INTERNATIONAL FEDERATION OF TEQBALL (FÉDÉRATION INTERNATIONALE DE TEQBALL) ("FITEQ"), is an international non-profit sports association established in order to

- promote the sport of teqball in all its variants, serve as the worldwide governing body thereof, and codify its rules;
- promote the following values:
 - health and sports education;
 - sportsmanship;
 - support of anti-doping measures including via compliance with the WADA Code;
 - support of best practice, integrity and sport development;
 - equality, irrespective of race, color, gender, sexual orientation, ethnicity, language, religion, politics, family situation, ability or disability;
 - good governance, transparency and democracy;
 - the ideals of the Olympic movement;
 - social, economic, and personal development through sport;
 - peace through common sports interests, activities and cooperation.

2 MEMBERSHIP

FITEQ's Members are National Federations and individuals comprising one or more Voting Blocks.

2.1 National Federations

National Federations are the single national sports associations recognized by FITEQ as (i) the domestic governing body of the sport of teqball in a given country and as (ii) the official representative in that country of the members of such national association.

2.1.1 Eligibility

Only one sports association per country is eligible to become a member of FITEQ, if it fulfils all of the following criteria:

1. status of legal entity accorded by relevant domestic national governmental body and/or as defined by the domestic National Olympic Committee;
2. recognition by domestic national governmental body, domestic national sports ministry and/or the domestic National Olympic Committee;
3. statutes that are substantially conform to the National Federation Statute Guidance document.

2.1.2 Entry Procedure

Any prospective national sports association fulfilling the criteria in clause 2.1.1 ("Eligibility") shall apply for membership in writing to the Federation Subcommittee and include the following documents:

1. letter of intent to become a member;
2. its statutes;
3. recognition by domestic national governmental body, domestic national sports ministry and/or the domestic National Olympic Committee;
4. names of officers, their positions and contact details;
5. bank account number in domestic bank.

If the documents are in order and the criteria in clause 2.1.1 ("Eligibility") are fulfilled, the Federation Subcommittee shall recommend the association to the Executive Committee who shall decide to confer the status of National Federation or not.

2.1.3 Maintenance Procedure

Once granted, the status of Member National Federation is maintained by continued execution of all relevant obligations defined in these Statutes.

2.1.4 Exit Procedure

The Federation Subcommittee may investigate a National Federation suspected of no longer fulfilling all the criteria in clause 2.1.1 ("Eligibility"), or of breach of these Statutes (including the values in its Preamble) or any Bylaws. If the investigation confirms that this is indeed the case, the Federation Subcommittee shall inform the Executive Committee, who shall vote on the application of measures provided by the Disciplinary Code.

A sports organization having the status of National Federation may decide that it no longer wishes to be a Member of FITEQ, in which case it shall inform the Federation Subcommittee thereof in writing.

2.2 Voting Blocks

One or more Voting Blocks are comprised of individuals directly affiliated to FITEQ. The list of Voting Blocks is published by the Executive Committee, and shall include at least the

1. Full Members Block
2. Provisional Members Block

2.2.1 Eligibility

Natural persons 18 (eighteen) years or older are eligible to become a member of FITEQ, if they fulfil the following criteria:

1. are not under any bans relating to sports (including as a spectator);
2. have not been prosecuted by any governmental authority for infractions relating to sports (including sports equipment).

2.2.2 Entry Procedure

Any natural person fulfilling the criteria in clause 2.2.1 ("Eligibility") must apply for membership in writing to the relevant Voting Block's Subcommittee.

To become a Full Member, they must also include:

1. copy of the personal data page of an official form of photo identification in the country of their nationality ;
2. proof of payment of the Membership Fee.

If the documents are in order and the criteria in clause 2.2.1 ("Eligibility") are fulfilled, the relevant Voting Block's Subcommittee shall confer the status of Member within the relevant Voting Block.

2.2.3 Maintenance Procedure

Once granted, the status of Member is maintained by continued execution of all relevant obligations defined in these Statutes.

2.2.4 Exit Procedure

The relevant Voting Block's Subcommittee may, ex officio or upon information received from a Member, investigate a Member of a Voting Block suspected of no longer fulfilling all the criteria in clause 2.2.1 ("Eligibility"), or of breach of these Statutes (including the values in its Preamble) or any Bylaws. If the investigation confirms that this is indeed the case, the relevant Voting Block's Subcommittee shall vote on the measure indicated by the Disciplinary Code.

An individual may decide that they no longer wish to be a Member of Voting Block within FITEQ, in which case they shall inform the relevant Voting Block's Subcommittee thereof in writing.

3 GOVERNANCE

FITEQ is governed by the General Assembly and the Executive Committee, in accordance with FITEQ's Bylaws.

3.1 The General Assembly

3.1.1 Powers

The General Assembly shall have the power to decide on the matters specifically delegated to it (including by these Statutes) and on all items submitted to its vote.

3.1.2 Meetings

The General Assembly of all Members shall take place at least once per year.

3.1.2.1 Convening the General Assembly

The General Assembly is convened 90 (ninety) calendar days before a given date by either

1. the President and General Secretary;
2. a written request of 70% or more of the National Federations submitted to the General Secretary;
3. a written request of more than 50% of the Voting Blocks submitted to the General Secretary;

The General Assembly is automatically convened for July 1st if in a given year it has not been convened for a date before October 1st.

3.1.2.2 Agenda

At least 80 (eighty) calendar days prior to the date of the General Assembly, the General Secretary shall invite the Members to suggest matters for inclusion in the agenda. Only proposals received from Members within 60 (sixty) calendar days before the date of the General Assembly will be considered.

The Agenda of the General Assembly shall consist of items subject to vote that are submitted by the Executive Committee and compiled by the General Secretary.

3.1.2.3 Invitations to Attend

At least 30 (thirty) calendar days before the date of the General Assembly, the General Secretary will invite each National Federation, each Voting Block, and each member of the Executive Committee, to attend. The invitation shall include the Agenda defined in the previous clause and any other document relevant thereto.

3.1.2.4 Member Pre-voting Procedure

Prior to any General Assembly, each Member shall determine the vote its delegate(s) will cast through an internal democratic process that

- for National Federations is conform to the statutes of the underlying sports organization;
- for each Voting Block is conform to the process established by the respective Voting Block's Subcommittee.

3.1.2.5 Attendees

Each Member may be represented at the General Assembly by a maximum of 3 (three) natural persons, all of whom (i) are themselves members of the respective National Federation or Voting Block (ii) provide a power of attorney signed by the respective National Federation or Voting Block Subcommittee.

3.1.2.6 Session

The General Assembly shall be chaired by the President or, if they are not able, by one of the members of the Executive Committee delegated by this body.

3.1.2.7 Quorum

The General Assembly may only vote and convene if

1. 50% or more of the National Federations are represented,
2. more than 50% of the Voting Blocks are represented, and
3. more than 50% of the members of the Executive Committee are present.

If the quorum is not met, the process in clause 3.1.2.3 ("Invitations to Attend") is restarted for an identical General Assembly whose date is 45 (forty five) calendar days after the original date.

3.1.2.8 Votes

The General Assembly may only vote on those items included in the Agenda.

Members have the following number of votes:

1. National Federations : 1 vote per National Federation
2. Voting Blocks : the Provisional Members Block shall have 1 vote ; the number of each other Voting Block's votes shall be calculated as follows:
total number of votes for all National Federations * (total number of registered members of a given Voting Block / total number of registered members of all National Federations and Voting Blocks), rounded down to the nearest vote

Members of the Executive Committee shall not have any voting rights.

Voting by proxy is not allowed.

Invalid votes are not counted. If one or more invalid votes have inadvertently been counted, such shall not retroactively affect any resulting decision, unless the number of invalid votes represents more than 10% of total votes cast.

3.1.2.9 Majority

The General Assembly shall decide by a relative majority of the votes cast, except on the following points:

1. modifications to these Statutes, which shall require a two-third's majority;
 2. modifications to Bylaws, which shall require a two-third's majority;
 3. creation or removal of a Subcommittee, which shall require a two-third's majority;
 4. designation of an Officer having power to sign for FITEQ, which shall require a two-third's majority;
 5. expulsion of National Federation Members, which shall require a two-third's majority.
- In case of an even number of votes, the General Assembly's chairperson's vote shall decide.

3.2 Executive Committee

3.2.1 Powers

The Executive Committee shall have the power to decide on the matters specifically delegated to it (including by these Statutes) and all powers not already vested in another body or person of the association.

3.2.2 Composition

The Executive Committee shall be composed of at least the following individuals:

- President;
- Vice Presidents;
- Chairperson;
- General Secretary;
- General Treasurer;
- One or more Honorary Members;
- Three representatives of the National Federations;
- One representative of each Voting Block.

No member of the Executive Committee may hold more than one position thereon.

To the extent possible given the composition and number of applicants, each gender shall be represented equally in the Executive Committee.

3.2.2.1 Eligibility

The members of the Executive Committee are natural persons who fulfil the criteria in clause 2.2.1 ("Eligibility").

3.2.2.2 Entry Procedure

Representatives of the National Federations or Voting Blocks are chosen yearly by the Federation Subcommittee or the subcommittee for a given Voting Block. Other members of the Executive Committee are co-opted by a favorable vote of the absolute majority of sitting Executive Committee members.

3.2.2.3 Exit Procedure

The Executive Committee may investigate one its members suspected of no longer fulfilling all the criteria in clause 3.2.2.1 ("Eligibility"), or of breach of these Statutes (including the values in its Preamble) or any Bylaws. If the investigation confirms that this is indeed the case, the Executive Committee shall decide, with an absolute majority of votes, on the measure indicated by the Disciplinary Code.

An individual may decide that they no longer wish to be a member of the Executive Committee, in which case it shall inform the Executive Committee thereof in writing.

3.2.3 Meetings

The Executive Committee shall meet at least once per year.

3.2.3.1 Convening the Executive Committee

The Executive Committee is convened 30 (thirty) calendar days before a given date by either

1. the President or General Secretary;
2. a written request of a majority of its members.

The Executive Committee is automatically convened for June 1st if in a given year it has not been convened.

3.2.3.2 Agenda

At least 30 (thirty) calendar days prior to the date of the Executive Committee meeting, the General Secretary shall invite its members to submit matters for inclusion in the agenda. Only proposals received within 15 (fifteen) calendar days before the date of the Executive Committee meeting may be included. The Agenda of the Executive Committee shall be compiled by the General Secretary and consist of all proposals received as above.

3.2.3.3 Invitations to Attend

At least 10 (ten) calendar days before the date of the Executive Committee meeting, the General Secretary will invite each member of the Executive Committee to attend. The invitation shall include the Agenda defined in the previous clause and any other document relevant thereto.

3.2.3.4 Session

The Executive Committee meeting shall be chaired by the President, or if this is not possible, by either Vice President, or another member of the Executive Committee delegated by the Executive Committee.

3.2.3.5 Quorum

The Executive Committee may only vote and convene if

1. 50% or more of the National Federations' representatives are present,
2. more than 50% of the Voting Blocks' representatives are present, and
3. more than 50% of the other members of the Executive Committee are present.

If the quorum is not met, the process in clause 3.2.3.3 ("Invitations to Attend") is restarted for an identical Executive Committee meeting whose date is 30 (thirty) calendar days after the original date.

3.2.3.6 Votes

The Executive Committee may only vote on those items included in the meeting's Agenda or on items proposed by an absolute majority of sitting Executive Committee members.

Every member of the Executive Committee has 1 vote.

No member of the Executive Committee may vote on an item concerning them or in which, in the opinion of the Executive Committee's chairperson, they have a vested interest.

Voting by proxy is allowed with a written Power of Attorney designating another member of the Executive Committee.

Invalid votes are not counted. If one or more invalid votes have inadvertently been counted, such shall not retroactively affect any resulting decision, unless the number of invalid votes represents more than 10% of total votes cast.

3.2.3.7 Majority

The Executive Committee shall decide by a relative majority of the votes cast, except on the following points:

1. modifications to these Statutes which shall require a two-third's majority;
2. creation of a Subcommittee which shall require a two-third's majority;
3. expulsion of Members, which shall require a two-third's majority.

In case of an even number of votes, the Executive Committee's chairperson's vote shall decide.

3.3 Bylaws

The General Assembly or these Statutes shall establish bylaws, including at least the following:

1. Rules & Regulations of Teqball;
2. Code of Ethics;
3. Disciplinary Code;
4. Finance Policy.

4 ADMINISTRATION

FITEQ is administered by Subcommittees and Officers.

4.1 Subcommittees

Subcommittees are created by the General Assembly, the Executive Committee, or provided for by the Statutes.

4.1.1 Powers

Each Subcommittee has the power to decide on the matters delegated to it by the General Assembly, Executive Committee, or the Statutes.

4.1.2 Composition

The Subcommittees shall consist of at least the following:

- Federation Subcommittee
- Subcommittee for each Voting Block
- Athlete Subcommittee
- Disciplinary Subcommittee
- Legal Affairs Subcommittee
- Finance Subcommittee
- Sport Development Subcommittee
- Medical & Anti-Doping Subcommittee
- Technical & Coaching Subcommittee

- Scientific Subcommittee
- Women's Subcommittee
- Para Sport Subcommittee
- Corporate Social Responsibility Subcommittee

Each Subcommittee shall appoint at least the following individuals:

- Chairperson;
- Secretary;
- Advisor.

To the extent possible given the composition and number of applicants, each gender shall be represented equally in each Subcommittee.

No Subcommittee shall have more than 7 (seven) members.

4.1.2.1 Eligibility

The members of a given Subcommittee are natural persons who fulfil the criteria in clause 2.2.1 ("Eligibility"), as well as possess professional experience in the matters relevant to the given Subcommittee. No individual may be a member of more than 3 (three) Subcommittees, or 2 (two) Subcommittees if they are also a member of the Executive Board.

4.1.2.2 Entry Procedure

Members of a Subcommittee are co-opted by a favorable vote of the absolute majority of its sitting members, in consideration of the following:

- administrative and managerial leadership;
- cultural awareness;
- knowledge of good governance and best practice;
- knowledge of high performance training ;
- experience and knowledge in sport development & personal development through sport;
- advocacy of the Olympic movement;
- advocacy of FITEQ's values stated in the Preamble.

4.1.2.3 Exit Procedure

A Subcommittee may investigate one its members suspected of no longer fulfilling all the criteria in clause 4.1.2.1 ("Eligibility"), or of breach of these Statutes (including the values in its Preamble) or any Bylaws. If the investigation confirms that this is indeed the case, the Subcommittee shall decide, with an absolute majority of votes, on the measure indicated by the Disciplinary Code.

An individual may decide that they no longer wish to be a member of a Subcommittee, in which case it shall inform that Subcommittee thereof in writing.

4.1.3 Meetings

Each Subcommittee shall meet at least once a year unless the powers delegated to it require more frequent meetings. The meeting is chaired by the Subcommittee's Chairperson, or if they are not available, the Subcommittee's Secretary.

4.1.4 Votes

A Subcommittee may vote on any matter within its scope, and only vote if more than 60% of its members are present.

Every member of a Subcommittee has 1 vote.

No member of a Subcommittee may vote on an item concerning them or in which, in the opinion of the majority of the other members present, they have a vested interest.

Voting by proxy is not allowed.

Invalid votes are not counted. If one or more invalid votes have inadvertently been counted, such shall not retroactively affect any resulting decision, unless the number of invalid votes represents more than 5% of total votes cast.

4.1.5 Majority

Each Subcommittee shall decide by an absolute majority, except on the expulsion of one of its members, which shall require a two-third's majority.

In case of an even number of votes, the Subcommittee's chairperson's vote shall decide.

4.2 Officers

FITEQ is further governed by Officers designated by the General Assembly or the Executive Committee.

4.2.1 Powers

Each Officer has the power to decide the matters delegated to it.

The General Assembly or these Statutes may grant certain Officers the power to bind FITEQ vis à vis third parties through their signature, either individually or collectively.

The following Officers shall have individual signature rights:

- President of the Executive Committee, for all matters;
- General Secretary of the Executive Committee, for all matters;
- General Treasurer of the Executive Committee, exclusively for matters specific to their duties.

4.2.2 Composition

The Officers shall consist of at least the following individuals:

- President of the Executive Committee;
- Chairperson of the Executive Committee, for all matters;
- General Secretary of the Executive Committee;
- General Treasurer of the Executive Committee.

Other Officers may be designated if they fulfil the conditions in clause 4.1.2.1 ("Eligibility"). To the extent possible given the composition and number of applicants, each gender shall be represented equally amongst such Officers.

5 FINANCE

5.1 Membership Fees

Individual Members shall contribute financially to FITEQ through the payment of membership fees, in the amount of €100 for annual membership or €10 per month for monthly membership. These amounts may be modified by the General Assembly and are non refundable if paid.

5.2 Honorarium & Expenses

The members of the Executive Committee and other Officers contribute their time to FITEQ on a voluntary basis. The expenses incurred in the course of the accomplishment of their duties for FITEQ shall be reimbursed thereby in accordance with the Finance Policy.

6 TRANSPARENCY & ACCOUNTABILITY

6.1 Reporting

The Executive Committee shall prepare an annual report and submit it to the General Secretary for inclusion in the next General Assembly. This annual report shall contain at least:

1. summary of the Executive Committee's activities over the latest year;
2. summary of each Subcommittee's reports over the latest year.

The Finance Subcommittee shall prepare an annual report and submit it to the General Secretary for inclusion in the next General Assembly. This annual report shall contain at least:

1. Financial statement for the latest year;
2. Auditor's report thereon;
3. Finance Subcommittee's recommendations for the coming year including
 - a. designation of Auditor;
 - b. budgeting.

Each Subcommittee shall prepare quarterly reports and submit these to the approval of the Executive Committee. These quarterly reports shall contain at least:

1. summary of the Subcommittee's activity over the latest quarter;
2. summary of the Subcommittee's budget and spend over the latest quarter;
3. for the Finance Subcommittee only: a summary of FITEQ's budget and spend over the latest quarter.

6.2 Transparent Finances

The General Treasurer shall make available to the public the latest annual financial statements approved by the General Assembly, including summarized lists of all sources of income and all expenditures.

6.3 Financial Auditing

The Auditor recommended by the Finance Subcommittee and approved by the General Assembly shall independently audit FITEQ's accounts, and issue a yearly report thereon.

The Auditor shall also independently audit any internal recipients of FITEQ funds (including National Federation Members, Subcommittees, members of the Executive Committee) and inform the Finance Subcommittee in case of any breach of the Finance Policy.

7 DISPUTE RESOLUTION

7.1 Disputes

Disputes that are not resolved by a relevant Subcommittee are submitted to the General Secretary of the Executive Committee for hearings before and decision by this body at its next meeting.

7.2 Appeals

Appeals to an Executive Committee decision may be submitted within 30 (thirty) days of such decision to the General Secretary of the Executive Committee. The matter shall automatically be included as an Agenda item for the next General Assembly vote. After such vote, the Executive Committee will reassess its position on the matter, and issue a new decision that takes into consideration the General Assembly's vote. Appeals to a Subcommittee decision shall be submitted to the General Secretary of the Executive Committee for hearings before and decision by this body at its next meeting.

7.3 Arbitration

The Court of Arbitration for Sport shall have exclusive jurisdiction over and finally settle all litigious matters that are not resolved by the aforementioned internal dispute resolution mechanisms.

8 MISCELLANY

The official seat of FITEQ is in Lausanne, Switzerland. Communications that are required to be sent to or from a Subcommittee shall be to or from FITEQ's official seat.

The official languages of FITEQ are English & French.

Dates specified in these Statutes that fall on Saturday, Sunday or on a national holiday in the place where a given meeting is to be held or document received, shall be automatically shifted to the next business day.

FITEQ's accounting year shall start on January 1st and end on December 31st.



9 DISSOLUTION

The General Assembly may vote the dissolution of FITEQ by a three quarters' majority.

In such case, the Executive Committee shall, after fulfilling all debts and administrative duties, distribute any remaining assets to established charitable sports-related causes.

v. 2.7 – December 2019

[ADOPTED BY THE FITEQ EXTRAORDINARY GENERAL ASSEMBLY ON 8 DECEMBER 2019, EFFECTIVE FROM 9 DECEMBER 2019]